



## New Limited Company Formation

### **Proposed Company Name**

*If your proposed name is not permitted we will let you know*

### **Company Registered Office**

*This is where all statutory documents relating to the company will be sent*

Should you wish to use our address, rather than your own at Companies House, please indicate.

Yes   
No

Please state the address that you would like to use as your company registered office (if not ours):

If your trading address differs to your registered office please state your trading address:

**Please note any address selected will be placed upon record with Companies House to which public access is available**



## Directors Details

Director 1 Full Name:

Director 1 Full Address:

Director 1 Date of Birth:

Director 1 Nationality:

Director 1 National Insurance Number:

Director 2 Full Name:

Director 2 Full Address:

Director 2 Date of Birth:

Director 2 Nationality:



Director 1 National Insurance Number:

Company's Main trading Activities

Should you require more than 2 directors please email the same details as above for each additional director when forwarding this form.

Unless otherwise discussed, our normal procedure is to create a company with 100 ordinary shares of £1 each for the main contracting director. Should you require a different structure before forming the company please advise. If you'd like to discuss this further, please contact us on the details below.

Once we have formed your company you will be emailed the following documents:

- Company Incorporation Certificate
- Copy Articles of Association
- Copy Memorandum of Association
- Minutes of Directors Meeting

As part of your company formation procedure we also register your company for VAT and PAYE registration until such time your company has been confirmed as formed with Companies House.

T: 0113 2461007

E: [enquiries@dynamoaccounts.co.uk](mailto:enquiries@dynamoaccounts.co.uk)

Once completed please return to [enquiries@dynamoaccounts.co.uk](mailto:enquiries@dynamoaccounts.co.uk)